



T-104  
2022

## Course Specification Preparation for English Tests



Course Title: Preparation for English Tests

Course Code: ENG-26449

Program: BA in English

Department: Department of English

College: College of Arts

Institution: University of Bisha

Version: 1444

Last Revision Date: 3 March 2023



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## A. General information about the course:

Course Identification	
1. Credit hours:	1 Hour
2. Course type	
a.	University <input type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Track <input type="checkbox"/> Others <input type="checkbox"/>
b.	Required <input checked="" type="checkbox"/> Elective <input type="checkbox"/>
3. Level/year at which this course is offered:	7-4
4. Course general Description	
<p>This course aims to equip the outgoing graduate students of our English program to intensively develop core language skills (LSRW) necessary for successfully taking international proficiency tests such as IELTS, TOEFL and STEP etc. Seeing its minimal credit hours, students are required to enhance their test taking skills and strategies by giving added focus on self-study following the in-class guidance provided by the course instructor/s. The grade awarded will proportionally resemble their score issued by any of the three organizations mentioned; IELTS, TOEFL and STEP.</p>	
5. Pre-requirements for this course (if any): <a href="#">ENG6133</a>	
6. Co- requirements for this course (if any): Submitting a score-sheet achieved from any of the three organizations mentioned; IELTS, TOEFL and STEP.	
7. Course Main Objective(s)	
<p>The students will learn to identify the right strategies and enhance the hands-on skills to secure excellent bands or scores on international proficiency tests such as IELTS, TOEFL and STEP etc as a co-requirement of this course.</p>	

### 1. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom	5	33.33%
2.	Other (Standardized test)	10	66.66%



No	Mode of Instruction	Contact Hours	Percentage
3.	Hybrid <ul style="list-style-type: none"> <li>Traditional classroom</li> <li>E-learning</li> </ul>	NA	NA
4.	Distance learning	NA	NA

## 2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	5
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify)	10
<b>Total</b>		<b>15</b>

## B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Implementing strategies to infer the main ideas, specific data and relevant details across multiple academic texts.	K4	Techniques of guessing meanings, summarizing, skimming, scanning, paraphrasing.	Proficiency test on IELTS, TOEFL and STEP.





Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.2	Setting strategies to produce right and suitable written structure while responding to a prompt.	K2	Techniques of writing hooks, supporting details, devices of coherence-cohesion and conclusion.	Proficiency test on IELTS, TOEFL and STEP.
1.3	Devising strategies to listen for main ideas, key information, specific ideas and implied knowledge, data and details.	K2	Techniques of active listening, drawing conclusions, following monologues, dialogues and understanding factual details.	Proficiency test on IELTS, TOEFL and STEP.
1.4	Planning strategies to execute oral discourses across fields using a broad vocabulary, delivering right sentence structures with intelligible pronunciation, correct pace and tone.	K2	Techniques of enhancing fluency, expressing points of view without overusing repetitions and pauses, paraphrasing and storytelling with right phrasal verbs, idioms and figurative language.	Proficiency test on IELTS, TOEFL and STEP.
2.0	<b>Skills</b>			
2.1	Developing techniques to decode the meanings, data and details by connecting ideas across a text passage.	S3	Techniques of improving working memory, self-monitoring, and semantic mapping.	Proficiency test on IELTS, TOEFL and STEP.
2.2	Cultivating strategies to write persuasive and argumentative structures with clarity,	S2	Techniques of revising the mistakes in tone, grammar-structures, spelling	Proficiency test on IELTS,



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
	organization and planning.		and coherence-cohesion.	TOEFL and STEP.
2.3	Showing strategies to listen with attention and caution to respond, analyze details, reflect on unknown and abstract concepts and summarize.	S1	Techniques of being responsive and attentive to avoid any misunderstanding such as taking notes.	Proficiency test on IELTS, TOEFL and STEP.
2.4	Applying strategies to speak in a logical flow by making proper eye contact and voice modulation and without being monotonous with clarity and verbal variety.	S1	Techniques of being fluent by using appropriate speech markers, pauses, phrasal verbs, idioms and figurative language.	Proficiency test on IELTS, TOEFL and STEP.
3.0	Values, autonomy, and responsibility			
3.1	Displaying the ability to produce real time oral and written discourse accurately based on the prompts.	V4	Techniques of dealing with unknown question-prompts, answering open-ended questions with right communication markers and goals, calibrating discourse-tone and vocabulary-range as per the audience.	Proficiency test on IELTS, TOEFL and STEP.
3.2	Illustrating the mastery to break questions and prompts into separate	V1	Techniques of understanding the question types,	Proficiency test on IELTS,

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
	layers to find convincing and structured solutions with speed and accuracy.		analyzing all possible responses and choosing the most appropriate response-design across all four skills.	TOEFL and STEP.
...				

### C. Course Content

No	List of Topics	Contact Hours
1.	A brief orientation to IELTS, TOEFL and STEP.	2
2.	Understanding IELTS; format and constituents.	1
3.	Understanding TOEFL; format and constituents.	1
4.	Understanding STEP; format and constituents.	1
5.	Providing assistance and guidance using in-person/online mode.	1.5
6.	Providing assistance and guidance using in-person/online mode.	1.5
7.	Providing assistance and guidance using in-person/online mode.	1.5
8.	Providing assistance and guidance using in-person/online mode.	1.5
9.	Providing assistance and guidance using in-person/online mode.	1.5
10.	Providing assistance and guidance using in-person/online mode.	1.5
<b>Total</b>		<b>15</b>

### D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Proficiency test conducted by IELTS/TOEFL/STEP.	Before week 10.	100%

\*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)





## E. Learning Resources and Facilities

### 1. References and Learning Resources

<b>Essential References</b>	<p><b>Latest versions/guidelines of the following, preferably:-</b></p> <p>National Center for Assessment in Higher Education. (2012). STEP (Standardized Test of English Proficiency)</p> <p>Lougheed, L. Writing for the IELTS. Barron's Educational Series, Inc.</p> <p>Sorrenson, M. McGraw-Hill Education IELTS. McGraw-Hill Education.</p> <p>McGraw-Hill Education. The Official Guide to the TOEFL test.</p>
<b>Supportive References</b>	NA
<b>Electronic Materials</b>	<p><a href="https://www.ielts.org/">https://www.ielts.org/</a>  <a href="https://ielts-simon.com/">https://ielts-simon.com/</a>  <a href="https://www.ieltsbuddy.com/">https://www.ieltsbuddy.com/</a>  <a href="https://ieltsliz.com/">https://ieltsliz.com/</a>  <a href="https://rqeem.net/up/STEP%20BOOK.pdf">https://rqeem.net/up/STEP%20BOOK.pdf</a></p>
<b>Other Learning Materials</b>	NA

### 2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Classroom for orientation
Technology equipment (projector, smart board, software)	Projector for orientation
Other equipment (depending on the nature of the specialty)	NA

## F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of Teaching	Students/Faculty/Program Leaders	Surveys/Tests/Interviews
Effectiveness of students' assessment	Measurement and Evaluation Unit	Analysis of course evaluation questionnaires







Assessment Areas/Issues	Assessor	Assessment Methods
Quality of learning resources	Students/Faculty/Program Leaders	Observations/Surveys
The extent which CLOs have been achieved	Faculty/Program Leaders	IELTS/TOEFL/STEP
Other		

**Assessor** (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

**Assessment Methods** (Direct, Indirect)

## G. Specification Approval Data

COUNCIL /COMMITTEE	
REFERENCE NO.	
DATE	

**Co-ordinator: Mr. Shahid A.Khan**

**Member: Dr. Mohammad Nasir**

